

Working Together to Keep our Kids Safe

Baker Middle School

Families + Staff + Montgomery County Police Department = Safety

See Something?

Hear Something?

Say Something!

- Recent Upgrades to Safety and Security – Dr. Louise Worthington
- Safety Drills – Ms. Melanie Humphries
- Emergency Preparedness – Mr. Vaughn Bradley
- Tips on Talking to our Children and Reducing Anxiety – Ms. Lori Headdings

Security Vestibule – Extra Measures of Security

Security Vestibule is Locked to the Main Office

- The Security Vestibule is the space that is entered after being buzzed in from the exterior front door
- It is between the exterior doors and access to entrance ways into the school.
- Previously, we had the door to the Main Office unlocked or open

Parents Picking Up their Children Remain in the Security Vestibule

- As always - Parents picking up their children must show ID
- As always – Visitors must show ID and be scanned through the Visitors Management System (VMS) before being allowed to enter into the Main Office to wait for a meeting or to be escorted to an area inside or outside of the school
- The side door to the Main Office is opened once the Visitor is cleared to come in

Deliveries and Pick-ups of mail and packages are handled through the Security Vestibule and Attendance Window

- No delivery people are allowed into the Main Office
- US Mail, UPS, FedEx, etc.
- Small packages/envelopes are passed through the Attendance Window
- Larger packages remain in the Security Vestibule until a staff member can retrieve them and deliver them to locations inside the school

Seek Alternate Routes through the school other than through the Security Vestibule

- This measure allows the Secretarial Team to be less distracted so they can do the following:
 - Focus on Visitors being buzzed into the Security Vestibule from the exterior door
 - Scan Visitors into the Main Office at the Attendance Window
 - Remain vigilant while Visitors are in the Main Office waiting for meetings or waiting to be escorted by a staff member to a location inside or outside of the school

Safety and Security Community Leaders Meeting on February 26, 2018

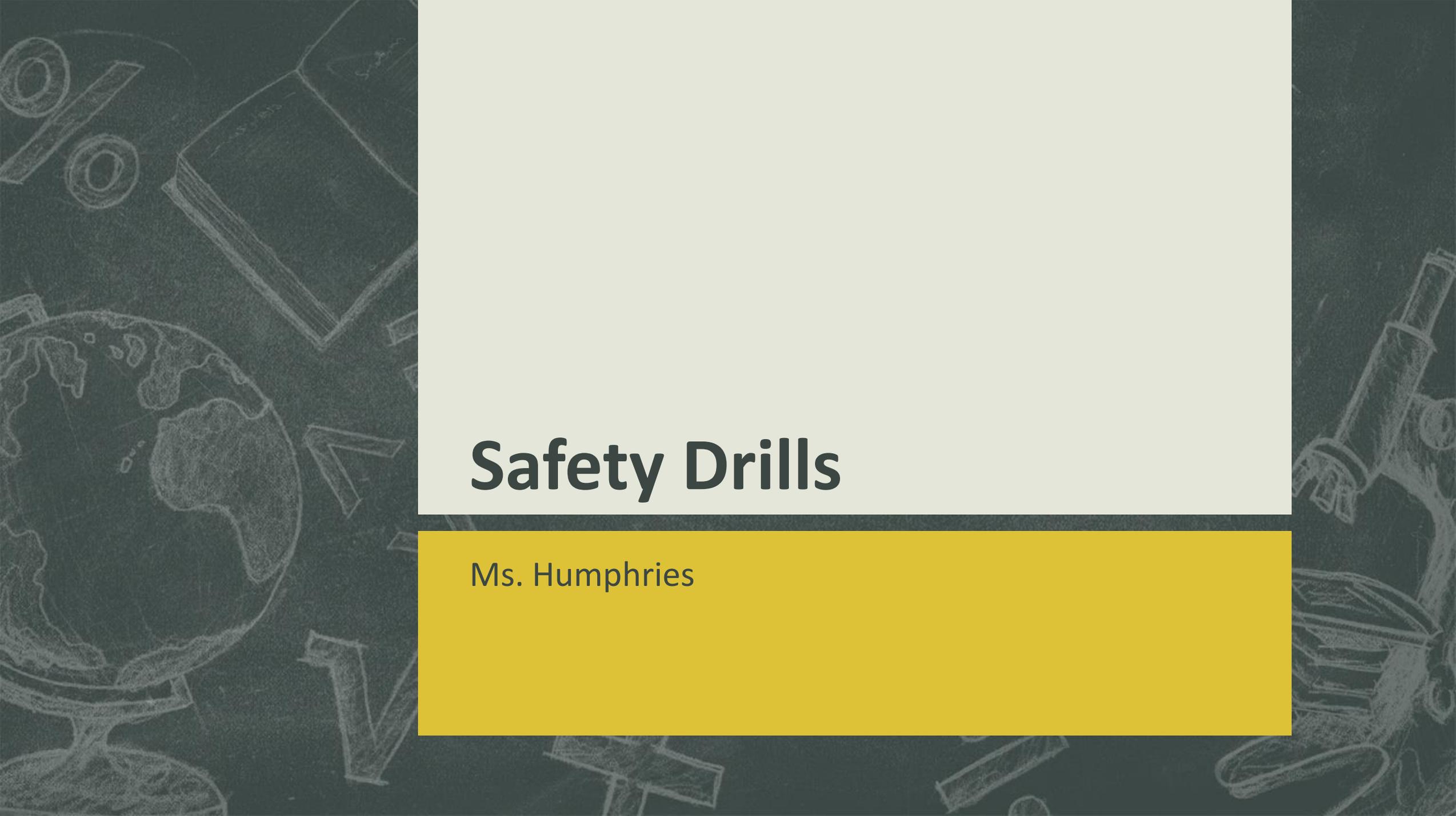
- Pro-active measure scheduled at the beginning of January by Dr. Worthington
- Invitees:
 - Captain Plazinski, Commander of the 5th District MCPD
 - Police Officer 3 Dixon (Community Outreach and Lunch Bunch Mentor)
 - Police Officer 3 Riddle (School Resource Officer)
 - MCPS Safety Coordinator, Mr. Huerta
 - Baker MS Security Assistants, Mr. Olney and Mr. Wilkie
 - Baker MS Administrators: Assistant Principals, Mr. Bradley and Ms. Humphries and Baker MS Principal, Dr. Worthington
- Agenda:
 - Discuss current Safety and Security School Issues
 - Tour the School Building
- Resulting Action Items:
 - Baker MS will be the sight of an Active Shooter Scenario on a day when students are not in the school
 - Damascus Beat Police Officers will come to Baker MS to make introductions and tour the school (*Completed 3/5/18*)
 - Officer Dixon will train staff during Pre-service week regarding safety scenarios in classrooms and in the school
 - The exterior door in Stairwell #2 to be repaired (*Completed 2/27/18*)

Security Team Initiatives regarding On-going Safety Upgrades

- List of doors and locks that need to be repaired or replaced has been submitted to MCPS Maintenance Division
- Safety Magnets have been installed on classroom doors that can accommodate them (Old Wing) - in the event of a lockdown, the magnets can be pulled quickly locking the door
- Door wedges have been purchased for doors that cannot accommodate the magnets - list of other school repairs and replacements regarding safety and security has been given to our Cluster Security Coordinator for assistance in their resolution
- Starting in February, the Gym Floor is being replaced because it was buckling after several floods this year - the new HVAC system in the lower level this summer will rectify the flooding by burst pipes

Dialogue with Students during Bulldog Time

- February 20: Teachers went over the following Lockdown procedures with students:
 - All cell phone need to be muted
 - Complete silence must be maintained
 - Everyone is moved away from a door or window
 - Lights are turned off
 - Windows and door glass should be covered
 - Doors should be locked (if they cannot be locked the classroom should be made to appear unoccupied)
- March 5: Note from Dr. Worthington was read to students and projected on the Promethean Boards. The note also appeared in the March 4 *Paw Prints*.
- March 6: Press Release from the Montgomery County Police Department was read to students and projected on the Promethean Boards. The press release will also appear in the March 18 *Paw Prints*.

The background of the slide is a dark grey chalkboard with various white chalk sketches. On the left, there is a large globe showing continents. Above it are several circular diagrams, some with lines and arrows, possibly representing orbits or scientific processes. To the right, there are sketches of what appear to be test tubes or laboratory equipment. The overall theme is educational and scientific.

Safety Drills

Ms. Humphries

MCPS Required Drills

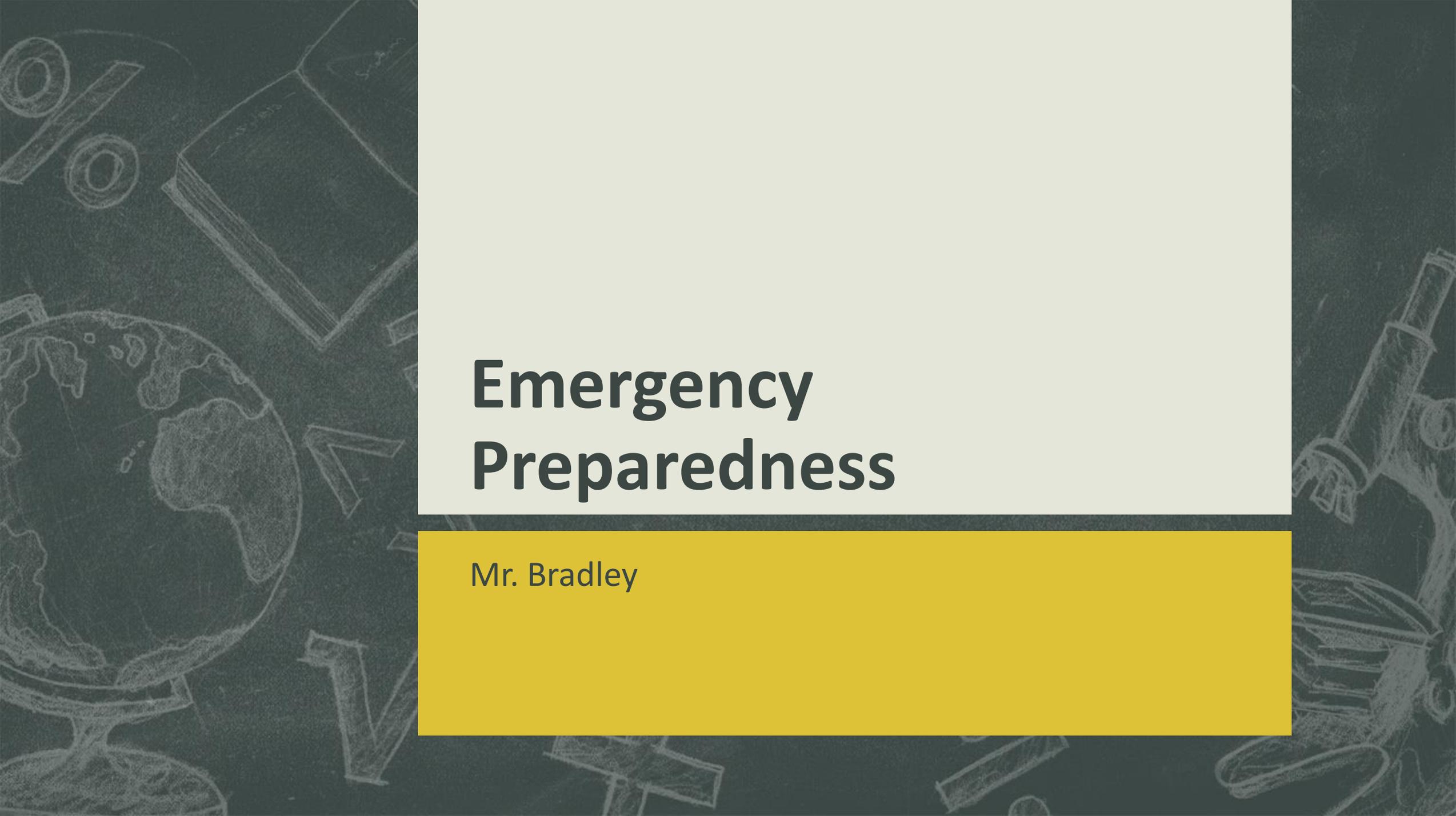
MCPS Required Drills

- 5 fire drills
- Shelter in Place
- Lockdown
- Evacuation
- Reverse Evacuation
- Severe Weather
- Drop, Cover, and Hold
- All schools are required to conduct six scenario based drills annually, conducted with the security coordinator present, when possible, using scenarios provided by the Department of School Safety and Security.
- De-brief is conducted following each drill to discuss what worked well and upgrades to be considered.
- Additional drills are scheduled based on need to ensure that all staff and students understand expectations during an emergency and that all schools are fully prepared to manage any emergency event.

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Emergency Preparedness

Mr. Bradley

See Something?

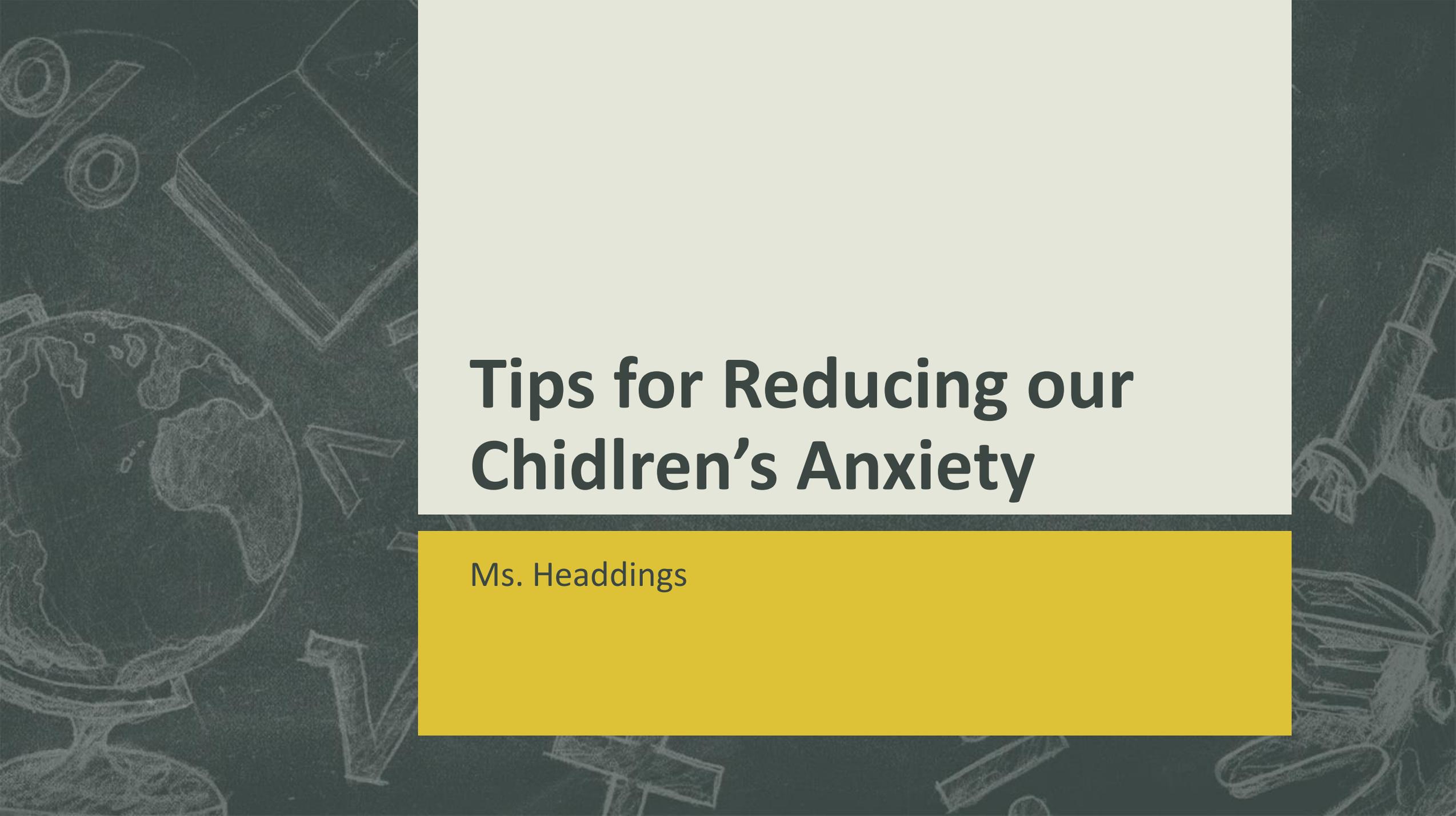
Parents – please speak with your children about the rules and procedures in cases of an emergency. Frequently, there are discrepancies between what children have been told and what they think they are supposed to do. Dealing with questions they may have and discussing them in a non-emergency situation is valuable for all involved.

Hear Something?

Say Something!

There are several videos on the MCPS website that pertain to adults and children in regard to emergency preparedness. This link is on the MCPS website and is provided here for your ease of access:

<http://www.montgomeryschoolsmd.org/departments/security/resources-videos.aspx>



Tips for Reducing our Children's Anxiety

Ms. Headdings

Talking to Children About Violence: Tips for Parents

from National Association of School Psychologists

1. Reassure children that they are safe. Schools are a safe place. This is why it is important to practice drills.
2. Make time to talk. We all play a role in safety – there is a difference between reporting and snitching or gossiping. Be observant and let an adult know if you have seen or heard something that makes you nervous or uncomfortable.
3. Keep your explanations age appropriate. There is no absolute guarantee that something bad will never happen but helping them to understand the difference between probability vs. possibility may reassure them.
4. Review school safety procedures. Each of us must do our part to keep the school safe. Following teacher/adult directions is very important.
5. Observe children's emotional state. Sometimes we all need help in handling our emotions. It is important to know how to get help if we feel really upset.
6. Limit television exposure to these events. Violence is never a solution to problems. Discuss positive ways to work through problems.
7. Maintain a normal routine. This helps keep us from worrying about events.

The background is a dark grey-green color with various white chalk-like sketches. On the left, there is a large drawing of a microscope. Above it, a globe of the Earth is visible. In the bottom right, there are sketches of a percentage sign, an exclamation mark, and a right-angle symbol. Other smaller sketches include a cross, a book, and various geometric shapes.

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