

Portable Electronic Devices Policy

Portable Electronic Devices will **not** be on or visible during instructional time, unless permitted by a teacher. Use is permitted before school, during lunch, between classes and after school. Students are responsible for keeping their devices secure.

Consequences for any inappropriate classroom use:

1. For a student's initial portable electronic device use during class a verbal warning that the device needs to be turned off and put away is sufficient.
2. The second time a student's portable electronic device is being used or makes noise in class it can be confiscated by the teacher and returned to the student at the end of the period.
3. For the third infraction the portable electronic device can be taken from the student and given to the appropriate grade level administrator who will call parents and return the device to the student at the end of the day.
4. Further portable electronic device use will result in the consequences outlined in number 3, but with the additional consequence of the device being kept at school until a parent is available to retrieve it.

Parents should not contact their child on personal electronic devices during classes. This is very disruptive to instruction and may result in disciplinary action as described above.