

# Northwest High School



School Counseling Services Department  
13501 Richter Farm Road  
Germantown, MD 20874

COLLEGE & CAREER INFORMATION CENTER  
Phone: 240-740-7076

Northwest Junior Parents & Students!

Excitement awaits! With parental permission Northwest juniors will be participating in the Montgomery County National College Fair field trip. National College Fairs are the perfect place to kick off your college search.

Field Trip Date: **Tuesday, April 8, 2025**  
Field Trip Time: **9:45 until – 11:45 am**  
Field Trip Cost: **\$0.00** for Northwest students  
Destination: **Adventist Healthcare Field House**



**NACAC COLLEGE FAIR REGISTRATION**

Montgomery County Public School buses will provide transportation to and from the college fair venue. We encourage participants to bring a bag lunch or a snack. Food is not available to purchase at the college fair venue. Participants who are eligible can request on their permission form that Northwest provides lunch for them. **Participants may not take backpacks inside the venue. Backpacks can remain on the bus for the duration of the field trip.**

1. Participants **must** complete **both sides** of the Northwest Permission Form (MCPS Form 555-6) and return forms to the College Career Information Center **no later than student lunch on March 28**.
2. Participants **must** complete the **NACAC College Fair Registration @ <https://bit.ly/414Eikk> or** scan the QR Code at the top of the page. The participant should send the resulting barcode to the phone or print a hard copy and have it available at the venue.

**PLEASE NOTE: High school students cannot drive to the MCPS daytime event.** The college fair will have evening hours on Tuesday, April 8 from 6:30 until 8 for students who would like to attend with their family. During the evening event there will be two workshops on Financing College and The College Process.

**Explore options.** Each fair draws representatives from 175 to 400 colleges across the United States, and from around the globe. Their goal is to encourage students to learn more about their institution and help sort through the qualities students may be looking for in a college.

**Ask questions.** What's college life like? What majors are popular on campus? Chatting with representatives from a variety of colleges can help students decide what matters most to them.

**Gather information.** Brochures and other materials should be available at each college fair table. Admissions representatives can scan the Student Barcode to stay connected after the fair!

As with all field trips, we expect our students to be respectful, responsible, and safe. Remember, these are college recruiters, and a **first impression** can be impossible to reverse or undo, making those **first** encounters extremely **important**, for they set the tone for all the relationships that follow.

Please email [Rochelle\\_Davis@mcpsmd.org](mailto:Rochelle_Davis@mcpsmd.org) with any questions regarding the field trip. Visit the NACAC website @ <https://bit.ly/4hhResj> for additional information. Download Field Trip Parental Permission form @ <https://bit.ly/4jNsVER>.

Each student is responsible for doing the class work and must dress appropriately.



# Parent/Guardian Approval For Trips MCPS Transportation Is Provided

MCPS Form 555-6  
July 2018

Office of School Support and Improvement  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland 20850

Please note: MCPS students must attend this field trip with their school on a designated school bus. Driving is not permitted.

### PART I: To Be Completed by the Trip Sponsor.

School Northwest HS - 246 Grade Level/Group Grade 11 \* Current Juniors \*

Date(s) of Trip Tuesday, April 8, 2025 From 9:45 a.m./p.m. To 11:45 a.m./p.m.

Location of Trip (include city and state) Adventist HealthCare Fieldhouse, 18031 Central Park Circle, Boyds MD 20841

Transportation Arrangement: MCPS Bus Student Cost \$ 0.00

Purpose of Trip NACAC/MCPS National College Fair \*PERMISSION FORMS MUST BE RETURNED BY MAR. 28, RM126\*

School Staff Sponsor Northwest Counseling Department (Rochelle Davis - CCIC) Date 1 / 15 / 25

The student named below may be excused to engage in the above-described activity.

Signature of Principal [Signature] Date 1 / 23 / 25

### PART II: To Be Completed by Parent/Guardian, or Eligible Student

#### A. Parent/Guardian Financial Responsibility

Montgomery County Public Schools (MCPS) wants you to know about your financial responsibility for field trips.

**Cost**—Depending on the trip, the cost may include transportation, ticket or entrance fee, food, hotel, and/or a travel company's fee.

**Payment**—Payment may be made by check made out to the school, cash, or, if available, through an online payment system. However, it is recommended that you do not send cash to school with your student(s). A check returned by the bank for any reason is subject to a \$25.00 returned-check fee. Please contact the school counselor or school administrator to make alternative arrangements for payment. Scholarships, reduced fee, or modified payment schedules are available if the cost of the field trip would create a hardship for your family.

**Delay, Change, or Cancellation**—Sometimes it is necessary to postpone, change, or even cancel a trip for safety, bad weather, or other reasons. Sometimes, when a trip is cancelled, changed, or delayed, cancellation fees or other payments have been made in advance that MCPS cannot get back. For example, there may be transportation reservations, tickets that have been purchased, or fees paid to a travel agent. A refund is not always possible, but we will do our best to refund all or part of your payment.

**Additional Cost**—If a trip is delayed, interrupted, or changed once it has begun and students need to remain away from home and school longer than anticipated for safety or other reasons, there may be additional costs for such things as food, lodging, and additional or alternative transportation. If this happens, we will do our best to keep additional costs to a minimum, but you are responsible for paying these additional expenses for your child(ren).

#### B. Prescribed Medication

School personnel will, when it is absolutely necessary, administer medication to students during the school day and while participating in overnight field trips if the parent/guardian has completed MCPS Form 525-13, *Authorization to Administer Prescribed Medication, Release and Indemnification Agreement*, and/or MCPS Form 525-14, *Emergency Care for the Management of a Student with a Diagnosis of Anaphylaxis, Release and Indemnification Agreement for Epinephrine Auto-Injector*.

My child will need medication administered while participating in this field trip. MCPS Form 525-13, and/or MCPS Form 525-14, has been completed (at least one week in advance of the field trip) and is on file in the Health Room at my child's school. **Note:** Prescription medication must be properly labeled by a pharmacist, medication label and authorized prescriber order must be consistent, and over-the-counter medication must be in an original container with the manufacturer's dosage label and safety seal intact. See Forms 525-13 and/or 525-14 for more details.

#### C. Information Regarding Travel Insurance

Travel insurance may help cover costs if the trip is cancelled, delayed, or interrupted, or if your child is not able to go on the trip for reasons such as an illness. The cost of travel insurance varies depending on the company and plan you choose. Be aware, however, that travel insurance companies will not cover a trip that is cancelled by the school as a precaution. Unless the school has made arrangements for group insurance that is included in the cost of the field trip, the decision on whether to purchase travel insurance is yours. If you wish to purchase travel insurance, you must make the arrangements and pay the cost.

Student Name \_\_\_\_\_ Teacher Period 3 & Period 4

- I give permission for my child to participate in the above-described activity.
- I do NOT give permission for my child to participate in the above-described activity.
- I would like to volunteer to chaperone this field trip.\*
- \*Please be advised that all volunteers must complete online training on the prevention, recognition, and reporting of child abuse and neglect. Volunteers for extended-day (returning after 7:00 p.m.), and overnight field trips must also undergo fingerprinting and background checks.

Parent/Guardian Name \_\_\_\_\_ Phone Number \_\_\_\_\_

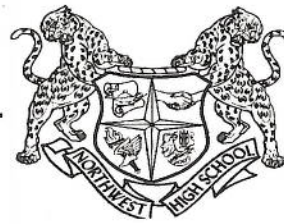
Emergency Contact \_\_\_\_\_ Phone Number \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



# Northwest High School

13501 Richter Farm Road  
Germantown, MD 20874  
Phone: 240-740-7080  
Fax: 301-601-4645



## STUDENT FIELD TRIP PERMISSION FORM ADDITIONAL INFORMATION REQUIRED

The following information is required to participate in a Northwest High School field trip. PLEASE NOTE: MCPS POLICY PROHIBITS DRIVING TO THIS EVENT DURING SCHOOL HOURS. MCPS Bus Transportation will be provided. *SEE THE NOTE BELOW REGARDING LUNCH PROVISIONS FOR FIELD TRIP.*

**THE INFORMATION BELOW MUST BE COMPLETED AND THE MCPS PERMISSION FORM MUST BE SIGNED BY PARENT OR GUARDIAN.**

**RETURN FORMS AND FEE TO THE COLLEGE/CAREER INFORMATION CENTER (Room 126)  
BY: Student lunch on Monday, March 28, 2025**

**\*PLEASE NOTE: FORMS AND FEES WILL BE ACCEPTED BEFORE SCHOOL, DURING LUNCH OR AFTER SCHOOL ONLY UP UNTIL THE END OF LUNCH ON MONDAY, MARCH 28.**

Please print clearly & neatly.

**Date of Trip:** Tuesday, April 8, 2025, from 9:45 am until 11:45 am

**Destination:** Adventist HealthCare Fieldhouse, 18031 Central Park Circle, Boyds, MD

**Cost:** For the 2024-2025 school year there is no cost to attend this field trip

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Student Cell Phone Number:** \_\_\_\_\_

**Parent Emergency Contact Phone Number:** \_\_\_\_\_

**RETURN FORMS TO THE COLLEGE/CAREER INFO CENTER (Room 126) BY:  
Student lunch on Monday, March 28, 2025**



**Students participating must bring a bag lunch to school with them on the day of the field trip.** The Northwest Cafeteria may not be open to purchase food when returning from the college fair. No food is available to students at the college fair.

**Please check in the space below ONLY IF you are eligible to receive free or reduced lunch AND YOU WOULD LIKE NORTHWEST TO PROVIDE A LUNCH FOR YOU on the day of the trip \_\_\_\_\_.** *The student will be responsible for any fees they would normally pay for lunch. Please return this form with any payment required.*