



Instructional Council Meeting



Action Minutes from: Place Date Here

Note Taker Insert New Note-taker Here

Previous Items (from last meeting): Note-taker on Place Last meeting date here was place last note-taker name here

Insert lower table from last meeting in this space and provide update at meeting.

<u>Who</u>	<u>What</u>	<u>By When</u>	<u>Status</u>



New Items (from this meeting): insert new date here: Note Taker insert new note-taker name here

<u>Who</u>	<u>What</u>	<u>By When</u>	<u>Status</u>

Please send Frank an e-copy of your team meeting notes.

