

Google Apps For Education Using Chromebook, Laptops and Desktops

Drew ES Student Contract:



General Information

- All students will use a Google Apps for education account to support and enhance their learning this year.
- All students in MCPS have Google email accounts.
- Students cannot send or receive outside email (other gmail accounts, Verizon, Yahoo, or mail from your parents...)
- To support these accounts, students in kindergarten through Grade 5 will also have Chromebooks and/or access to their Google accounts using chromebooks, laptops and desktop computers.
- The Chromebooks will be used for testing throughout the school year.
- Google Apps for Education Accounts and the Chromebooks are for educational uses only. This includes apps, websites, and email.
- Students should follow teacher directions when using and caring for their Chromebooks (i.e. how to properly return it to the cart to recharge, plug back in, how to hold it when moving to another classroom, etc.)

Expectations

- Students are expected to take care of all equipment, and especially the chromebook assigned to them. Students are responsible for damages.
- Accounts, including email, should be used for educational purposes only.
 - Each student is issued a login and password. Students may not share their individual login nor use another classmate's login to do school assignments.
- All student account activity, whether at home or at school, is closely monitored and can be audited by school-based and central office staff at any time to ensure appropriate use of the technology.
- Parents who are MCPS staff should not communicate with their children through MCPS Google email accounts.

Google Apps

- Drew ES Staff will guide students in the use of apps for educational purposes only. This means that students are not to add apps to their Google accounts without the permission and supervision of a staff member.
- Staff will preview all apps before using with students.
- Only MCPS approved apps should be used with students.

Computer Violation- Consequences

- If a student makes a poor choice, and violates the contract, a response to the infraction will be based on the Disciplinary Response Matrix in the *Student Code of Conduct*.
- First-warning, review of the expectations with teacher and principal; parent notification; written reflection
- Second – written reflection & apology, parent-student conference; loss of computer privileges, restorative practice

