

Montgomery County Public Schools
Division of Procurement Staffing Contacts
(240) 740-7600 Procurement@mcpsmd.org

Angela McIntosh-Davis, Director
Angela_S_Mcintosh-Davis@mcpsmd.org

Eulalia (Laly) Bowers, Senior Buyer

Laly_A_Bowers@mcpsmd.org

240-740-7536

Aftermarket Automotive Parts

Copiers – MFD & Supplies

Facility Upgrades

Office Paper (Virgin & Recycled)

Office & School Supplies

Purchase of School Buses

Vehicle Purchases and Lease

Kimberly Houser, Business Services Analyst

Kimberly_M_Houser@mcpsmd.org

240-740-7525

MCPS Business Hub Technical Support

MCPS Purchasing Card Program Support

Purchasing Training

Vendor Registration Support

Stephanie Dorah, Buyer II

Stephanie_J_Dorah@mcpsmd.org

240-740-7538

Air Filters

Asbestos Abatement/Pest Control/Energy

Health Room Supplies (Athletics Only)

Maintenance of Facilities:

Electrical/HVAC/Plumbing/Security

Outdoor Fixtures/Digital Signs

Playground Equipment/Scoreboards

Recycle Services

Water Cooler Rental/Bottled Water

Team I

Lidia Gonzalez, Buyer I

Lidia_M_Gonzalez@mcpsmd.org

240-740-7541

Athletic & PE Equipment/Portable Bleachers

Hardware Supplies

Heavy Equipment & Parts (lawn tractors, mowers, lifts)

Maintenance Supplies (lumber, flooring, building)

Physical Education/Athletics

Portable Lifts

Special Ed Durable Equipment

Saudy Espinal, Buyer II

Saudy_EspinalDeVeloz@mcpsmd.org

240-740-7537

Audio Visual Equipment and Supplies

Computers and Printers (Equipment & Supplies)

eRate: Phone, Utility, and Internet

Furniture

Information Technology/PA Systems

Telecommunications Equipment & Service

Team II

Sylvia Hardy, Buyer I

Sylvia_Hardy@mcpsmd.org

240-740-7539

Art Supplies, Equipment, Tools/Ceramic Supplies

Batteries, Clocks, Lamps

Classroom Supplies

DFNS/Cafeteria Supplies, Services, Equipment

Special Ed, Tech Ed, Early Childhood

Two-Way Radios

Vending Machines

TBD, Buyer II

Buyer_II@mcpsmd.org

240-740-75XX

Charter Bus Carriers

Education Services, and Health & Welfare Benefits

School Photography Services

Service contracts: Consulting/Legal/Financial/Special

Team III

Rebecca Williams, Buyer I

Rebecca_V_Williams@mcpsmd.org

240-740-7540

Alcohol/Drug Testing Services & Physicals

Automotive Equipment, Repairs, & Services/Snow Removal

Custodial Equipment/Supplies

Flags

Music Instruments, Sheet Music, Band Uniforms

Project Lead the Way (PTLW)

Science Kits, Supplies, and Equipment

Transportation Services for Students

Uniforms for MCPS Staff (not Food Services)

Contract Administrators

Robyn Graney

Robyn_Graney@mcpsmd.org

240-740-7539

Cindy Rampp

Cindy_B_Rampp@mcpsmd.org

240-740-7526

Consulting and Contractual Services Agreements

Contract Request and Training

Curriculum Related Services

Professional Services Agreements

Psychological Assessment Materials

Special Education Related Services

Service contracts: Consulting/Legal/Financial/Special Ed

Buyer's Assistant II

ContractorObligation@mcpsmd.org → MCPS Form 235-40

Procurement@mcpsmd.org → MCPS Forms 280-49 and 280-49A

Kathleen Busching

Kathleen_A_Busching@mcpsmd.org

240-740-7527

School Specialty Punchout Catalog Approval

Tammy Lyles

Tammy_M_Jarman@mcpsmd.org

240-740-7528

Appliances and Home Depot Orders

Educational Supplies

Staples Punchout Catalog Approval

Martha Sobalvarro

Martha_M_Sobalvarro@mcpsmd.org

240-740-7534

Lakeshore Learning Punchout Catalog Approval

Copier Maintenance Agreements

HP Toner & Printer Supplies

Danielle Kashkooli (Office Assistant)

Danielle_C_Kashkooli@mcpsmd.org

240-740-7530

Vendor Communication & Support

Department of Materials Management 240-740-5160

Curriculum Materials: Ashwini Thakur

Warehouse Orders: **DMMWarehouse@mcpsmd.org**

Media Center Orders: **MPS@mcpsmd.org**