

# Division of Sustainability and Compliance

DEPARTMENT OF FACILITIES MANAGEMENT

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## Recycling Audit

**School Name:** \_\_\_\_\_

**School Number:** \_\_\_\_\_

**Recycling Audit Performed By:** \_\_\_\_\_

**Floor:** \_\_\_\_\_

**Wing / Hallway:** \_\_\_\_\_

**INSTRUCTIONS:** As you check the hallways, classrooms, auditorium and other areas of your school, please indicate which items are **missing**. Email completed forms to Division of Sustainability and Compliance at [sustainability@mcpsmd.org](mailto:sustainability@mcpsmd.org).

CLASSROOMS AND OFFICES					
Room #	Deskside Bin	Paper Slim Jim Bin	Paper Slim Jim Lid	Commingled Slim Jim Bin	Commingled Slim Jim Lid
	<i>One deskside and one paper Slim Jim bin per room</i>			<i>High schools only</i>	

HALLWAYS						
Area	Centralized Station	Paper Slim Jim Bin	Paper Slim Jim Lid	Commingled Slim Jim Bin	Commingled Slim Jim Lid	Recycling Awareness Posters

CAFETERIA / MULTI-PURPOSE ROOM			
Commingled Bin	Commingled Lid	Paper Bin	Recycling Awareness Posters